



PROGRAM WITHDRAWAL FORM

Student Information

First name:	Last name:
Student number:	Campus/Location:
Program of study:	Email:

Withdrawal Date

Please select **one (1)** of the following options:

I wish to withdraw today (effective immediately)	I wish to withdraw on the following date: Withdrawal Date:
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Reason for Withdrawal

Applying to another school Academic challenges Family responsibilities Financial difficulties Health reasons	Moving to another city/country Personal reasons Permit/Visa issues Returning to home country Other
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Have you consulted with Student Services or the Academic Department regarding your decision to withdraw?

Yes
No

Conditions

1. Withdrawal requests must be submitted directly by the student (or parent/legal guardian if under the age of majority). Notices submitted solely by agents are not valid.
2. Withdrawing from a program affects academic progress and eligibility to graduate. Withdrawn students must reapply if they wish to resume studies.
3. Refunds, if applicable, will be issued in accordance with ILSC *Tuition Refund Policy*.
4. Students are responsible for canceling or modifying any residence, accommodation, arrival service, or insurance.
5. For international students, withdrawal may affect legal status in Canada. ILSC is required to report changes in enrollment status to IRCC.

Student Declaration

By signing below:

- I confirm that I have reviewed the terms and conditions stated in this document and the ILSC *Withdrawal Policy*, and I agree to comply with these terms and conditions.
- I acknowledge it is my responsibility to settle any outstanding fees or administrative obligations with ILSC.
- I understand that, if applicable, information regarding my program withdrawal may be shared with Immigration, Refugees and Citizenship Canada (IRCC), in accordance with relevant privacy laws.

Student signature:	Date signed:
Parent signature (if applicable):	Date signed:

Please submit completed forms to the appropriate Student Services team:

Vancouver: advisors.vancouver@ilsc.com

Toronto: advisors.toronto@ilsc.com

Montreal: advisors.montreal@ilsc.com